

GRADUATING STUDENT CHECKLIST

The final year is an exciting but busy time for graduating seniors!

Here's a checklist of items to help you stay on track.



AUBURN

Prepare for Graduation Day

- ☐ Enroll in Achieve the Creed to complete the following assignments:
 - Creed to Career Assignment, SCORE, Diploma Application, Campus Engagement & Experience Survey, & First Destination Survey.
- ☐ Make plans for Commencement weekend:
 - Share the commencement website with family and friends.
 - Make plans for meals together, etc.
 - Encourage your family to book flights and lodging early.
- ☐ Order cap and gown.
- ☐ Take graduation photos.
- ☐ Obtain commencement ceremony tickets for yourself and your guests.

For Job-Seeking Students

- ☐ Participate in career events related to your areas of interest.
- ☐ Update your resume and practice interviewing with a career services professional.
- ☐ Create or update your professional LinkedIn profile.
- ☐ Seek positive references from professors or supervisors and keep them updated on your progress.
- ☐ Research target salary ranges for your industry and geographical area.

For Graduate School Applicants

- ☐ Take entrance exams such as the Graduate Records Examinations (GRE), Graduate Management Admission Test (GMAT), Law School Admissions Test (LSAT), etc.
- ☐ Research and apply to multiple programs and review funding options.
- ☐ Ask for letters of recommendation in advance of deadlines and request transcripts for applications.
- ☐ Review admission essays with the Miller Writing Center or a career services professional.

Other Action Items

- ☐ Confirm lease end/move-out date and finalize housing arrangements.
- ☐ Collect important documents that may be needed for future employment (driver's license, social security card, birth certificate, passport, etc.).
- ☐ Connect with an Auburn Club or Alumni Affiliate in your new city.
- ☐ Forward your USPS mail to your new home.
- ☐ Prepare for your Auburn.edu email to be turned off.
- ☐ Sell any college books.
- ☐ Check account balance to ensure there are no unpaid bills, tickets, etc.