

CHAPTER RESOURCE MANUAL

2026



GREEK LIFE

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GREEK LIFE OVERVIEW

Greek Life Mission

The mission of Auburn University Greek Life is to serve as an advocate and resource for the Greek community and provide our students with opportunities for personal growth and development.

Greek Life Services

Greek Life offers many services to our chapters and councils.

A few are listed below:

- Train, advise, and mentor student leaders
- Support, train, and communicate with chapter advisors
- Manage events
- Enforce university and council policies and procedures
- Review new member programs and plans
- Execute recruitment and growth initiatives for councils
- Operate IFC, NPHC, and PAN council systems, processes, and programming
- Support chapter systems, processes, programming
- Process necessary paperwork, fees, and assessment reports
- Engage and encourage Auburn students to join Greek Life through orientation
- Provide grade report information to chapters and Greek community
- Manage chapter roster information and report to campus departments
- Collaborate on conduct-related situations and educational opportunities
- Oversee expansion and growth efforts for new organizations
- Promote and communicate Auburn University resources to chapters and councils
- Manage on-campus chapter and council properties including NPHC Legacy Plaza, NPHC Chapter Room, Panhellenic sorority chapter rooms, and IFC fraternity properties

Greek Life Annual Programs

Greek Leadership Summit

Each January, Greek Life trains the newly elected chapter presidents and council executive officers at the Greek Leadership Summit. Through workshops, team-building activities, and collaboration, this summit equips our leaders with the tools to guide their chapters and councils with confidence.

Greek Officer Training

Throughout the year, Greek Life hosts several training sessions for chapter officers. These trainings help student leaders understand relevant policies and network with other students in similar positions. Greek Officer trainings include training for:

- New Member Educators
- Risk Managers and Social Chairs
- Academic Chairs

Each chapter officer must attend specific Greek Life officer training to be in good standing with the office.

Officer Installation Banquet

The Officer Installation Banquet brings together outgoing and incoming council leaders to celebrate achievements, install new officers, and set goals for the year ahead. It recognizes the dedication of executive board members and helps ensure ongoing success for Auburn Greek Life.

Greek Excellence Awards

The Auburn Greek Excellence Awards program is hosted by Greek Life and recognizes the Greek community for its ongoing achievements and contributions to Auburn University and the local community. Awards are presented each spring to outstanding students, chapters, and advisors who showcase exemplary work in the core values of scholarship, community, service, and philanthropy.

Greek Life Staff

Auburn University Greek Life staff is a dynamic group of professionals whose work supports the mission of Auburn University Greek Life. We welcome students, advisors, parents, headquarters staff, and others to contact us using the information below.

Contact Greek Life

Melton Student Center
255 Heisman Drive, Suite 1330
Auburn, AL 36849
greek@auburn.edu
334-844-4600



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Director of Greek Life

Lindsay Holdren
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haj0021@auburn.edu
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Coordinator – Interfraternity Council (IFC)

Johnny Belmontes
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jab0370@auburn.edu
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Coordinator – Panhellenic Council (PAN)

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Administrative Assistant

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Phi Sigma Sigma
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o: 334-844-4600



Graduate Assistant – Panhellenic (PAN)

Taylor Grace Joyner
Delta Gamma
tgj0007@auburn.edu
o: 334-844-4600



Connect with Greek Life on Instagram!
[@AuburnGreekLife](https://www.instagram.com/AuburnGreekLife)

Community Overview

Since its establishment at Auburn in 1878, the Greek community has instilled values of academic excellence, philanthropy, and servant leadership in thousands of sorority women and fraternity men. Today, more than 10,000 students—roughly 35% of the undergraduate student body—belong to one of Auburn’s Greek organizations. This report provides an overview of each council and highlights key data for each chapter.

INTERFRATERNITY COUNCIL (IFC)

- Established in 1929
- 28 fraternities
- Facilities: 22 chapters with chapter houses
- Instagram: [@auburnifc](#)



NATIONAL PAN-HELLENIC COUNCIL (NPHC)

- Established in 1995
- 4 sororities
- 3 fraternities
- Facilities: NPHC Legacy Plaza and the NPHC Chapter Room in The Village
- Instagram: [@aunphc](#)



PANHELLENIC COUNCIL (PAN)

- Established in 1929
- 18 sororities
- Facilities: 18 chapters with chapter rooms in The Village
- Instagram: [@au_panhellenic](#)



GREEK LIFE AUXILIARY GROUPS

The Greek Life Office supports several groups that enhance the Greek membership experience and recognize high achieving leaders within the community. The Greek Life Office supports these three groups:

Greek Programming Board

- The Greek Programming Board enhances the Greek experience through programs, events, and initiatives that promote collaboration, leadership, and service amongst all organizations.
- Comprised of 5 executive team members representing all of the Greek Councils.

Order of Omega

- The Delta Kappa chapter of Order of Omega is the premier leadership honor society for the Auburn Greek Community.
- Order of Omega recognizes upperclassmen who have exemplified high standards in the areas of scholarship, leadership, and involvement within their respective organizations and within the Greek, campus, and local community.
- Instagram: [@AuburnOrderofOmega](#)

Rho Lambda

- The Beta Sigma chapter of Rho Lambda recognizes sorority women who have exhibited the highest qualities of leadership and service to their sorority and Greek Community.
- Panhellenic and NPHC women are eligible for membership during their junior and senior years.
- Instagram: [@AuburnRhoLambda](#)



Chapter Addresses

INTERFRATERNITY COUNCIL

Chapter	Street / P.O. Box	City, State	Zip
Alpha Epsilon Pi	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Alpha Gamma Rho	831 Lem Morrison Drive	Auburn, AL	36832
Alpha Sigma Phi	891 Lem Morrison Drive	Auburn, AL	36832
Alpha Tau Omega	926 West Magnolia Avenue	Auburn, AL	36832
Beta Theta Pi	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Beta Upsilon Chi	930 Lem Morrison Drive	Auburn, AL	36832
Chi Phi	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Delta Chi	530 Biggio Drive	Auburn, AL	36832
Delta Kappa Epsilon	319 North College Street	Auburn, AL	36830
Delta Sigma Phi	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Delta Tau Delta	892 Lem Morrison Drive	Auburn, AL	36832
Farmhouse	552 West Thach Avenue	Auburn, AL	36832
Kappa Alpha Order	940 Lem Morrison Drive	Auburn, AL	36832
Lambda Chi Alpha	266 West Magnolia Avenue	Auburn, AL	36830
Phi Delta Theta	848 Lem Morrison Drive	Auburn, AL	36832
Phi Gamma Delta	275 South College Street	Auburn, AL	36830
Phi Kappa Tau	841 West Magnolia Avenue	Auburn, AL	36832
Phi Sigma Kappa	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Pi Kappa Alpha	840 West Magnolia Avenue	Auburn, AL	36832
Pi Kappa Phi	861 Lem Morrison Drive	Auburn, AL	36832
Sigma Alpha Epsilon	550 West Magnolia Avenue	Auburn, AL	36832
Sigma Chi	737 West Magnolia Avenue	Auburn, AL	36832
Sigma Nu	715 West Magnolia Avenue	Auburn, AL	36832
Sigma Pi	960 West Magnolia Avenue	Auburn, AL	36832
Sigma Tau Gamma	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Tau Kappa Epsilon	554 West Thach Avenue	Auburn, AL	36832
Theta Chi	935 Lem Morrison Drive	Auburn, AL	36832
Theta Xi	835 West Magnolia Avenue	Auburn, AL	36832

PANHELLENIC COUNCIL

Chapter	Street / P.O. Box	City, State	Zip
Alpha Chi Omega	201 Wire Road, Mailbox #12	Auburn, AL	36849
Alpha Delta Pi	201 Wire Road, Mailbox #5	Auburn, AL	36849
Alpha Gamma Delta	201 Wire Road, Mailbox #6	Auburn, AL	36849
Alpha Omicron Pi	201 Wire Road, Mailbox #3	Auburn, AL	36849
Alpha Xi Delta	201 Wire Road, Mailbox #8	Auburn, AL	36849
Chi Omega	201 Wire Road, Mailbox #1	Auburn, AL	36849
Delta Delta Delta	201 Wire Road, Mailbox #7	Auburn, AL	36849
Delta Gamma	201 Wire Road, Mailbox #13	Auburn, AL	36849
Delta Zeta	201 Wire Road, Mailbox #4	Auburn, AL	36849
Gamma Phi Beta	201 Wire Road, Mailbox #16	Auburn, AL	36849
Kappa Alpha Theta	201 Wire Road, Mailbox #14	Auburn, AL	36849
Kappa Delta	201 Wire Road, Mailbox #2	Auburn, AL	36849
Kappa Kappa Gamma	201 Wire Road, Mailbox #17	Auburn, AL	36849
Phi Mu	201 Wire Road, Mailbox #9	Auburn, AL	36849
Pi Beta Phi	201 Wire Road, Mailbox #11	Auburn, AL	36849
Sigma Kappa	201 Wire Road, Mailbox #15	Auburn, AL	36849
Sigma Sigma Sigma	201 Wire Road, Mailbox #18	Auburn, AL	36849
Zeta Tau Alpha	201 Wire Road, Mailbox #10	Auburn, AL	36849

NATIONAL PANHELLENIC COUNCIL

Chapter	Street / P.O. Box	City, State	Zip
Alpha Kappa Alpha Sorority, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Delta Sigma Theta Sorority, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Kappa Alpha Psi Fraternity, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Omega Psi Phi Fraternity, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Phi Beta Sigma Fraternity, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Sigma Gamma Rho Sorority, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
Zeta Phi Beta Sorority, Inc.	255 Heisman Drive, Suite 1330	Auburn, AL	36849
NPHC Chapter Room	201 Wire Road	Auburn, AL	36849
NPHC Legacy Plaza	341 Duncan Drive	Auburn, AL	36849

Greek Life Membership Standards

STUDENT STANDARDS

Active membership in a social fraternity or sorority is limited to current undergraduate students at Auburn University. Candidates for membership must be enrolled full-time at Auburn University at the time of joining the organization.

CHAPTER STANDARDS

All fraternities and sororities at Auburn University must comply with the following chapter standards. Many of these standards are required as outlined in the Auburn University Student Organization Policy.

Have Inter/National Fraternity or Sorority Recognition

- Chapters must be a recognized chapter of an inter/national fraternity or sorority.
- Chapters must follow the inter/national fraternity or sorority standards and training.

MANAGE MEMBERSHIP

- Chapters must maintain an accurate roster that includes at least 10 full-time currently enrolled Auburn University students or participate in recruitment/intake annually.
- Participate in a formal recruitment/intake program every academic year.

PROVIDE CHAPTER INFORMATION TO GREEK LIFE

The following information must be submitted every semester.

- Roster of membership, including new members
- Chapter officer and advisor contact information
- New Member Education Plan
- Membership costs
- Service hours, including member and location
- Philanthropic support, including amount donated and recipient
- Grade release forms for each member
- Hazing policy acknowledgement for each member
- Proof of liability insurance for the organization

PARTICIPATE IN GREEK LIFE MEETINGS AND TRAININGS

- Chapter presidents must meet with their Greek Life coordinator at least once per semester.
- Chapter presidents must attend the Greek Leadership Summit.
- Chapter executive officers must attend the Greek Officer Trainings.
- Chapter officers must attend AUinvolve Event Management Trainings.
- Chapter leaders must participate in council meetings.

MANAGE CHAPTER FINANCES

- Remain current in payment of dues to their respective council, as well as fines, fees, and other financial obligations by the required deadlines.

HAVE AN ACTIVE CHAPTER ADVISOR

- The advisor must maintain regular contact and involvement with the chapter officers.
- The advisor must provide support for the daily operations of the chapter.
- The advisor must be knowledgeable about and assist the organization in upholding policies and procedures for both the university and the inter/national organization.
- The advisor must assist with the administration of the financial affairs of the organization.

REGISTER EVENTS

- All fraternity and sorority events must be registered in AUinvolve at least seven class days prior to the event.

MANAGE THEIR PROPERTY

- Fraternities and sororities with property (chapter houses, etc.) are required to have property insurance.
- Chapters must comply with the fire and life safety standards applicable to their facility. This includes:
 - o Attending fire and life safety training.
 - o Complying with fire and life safety inspection.

NOTIFY GREEK LIFE OF EMERGENCIES

- Any time an emergency team or a “flashing lights” vehicle visits a fraternity or sorority event or member(s), chapter leadership should notify the Greek Life Office.
- Any time a member is seriously injured, or a member passes away, chapter leadership should notify the Greek Life Office. This policy is always applicable and immediate, regardless of time of day or night.

Chapter Letters of Standing

To remain in good standing with the Greek Life Office, we require you to meet the Greek Life Membership Standards. These standards set a baseline for functional chapter operations.

You may request a letter of standing from the Greek Life Office at any time. Your inter/national headquarters may request proof of good standing as part of their regular check-ins with your chapter.

EXAMPLE LETTER OF STANDING:



STUDENT AFFAIRS

Greek Life

255 Heisman Drive, Suite 1330
Auburn, AL 36849
P: 334-844-4600

Month XX, 20XX

Organization President

President, Alpha Beta Chi

Delivered via email to abc0001@auburn.edu

President Sample:

Alpha Beta Chi at Auburn University is a valued part of the Greek community and the university. Greek Life appreciates the time and dedication it takes to lead a Greek organization, and we value the work done by the men/women of Alpha Beta Chi.

This letter provides an annual update on your chapter's status within the Greek community. Currently, Alpha Beta Chi is in good/bad standing and meets/does not meet the requirements of the Greek Membership Standards at Auburn University.

If you need additional information or have any questions, please contact me at lao0009@auburn.edu.

Sincerely,

Lindsay Holdren
Director of Greek Life

Cc:

Mr. Chapter Advisor (), Chapter Advisor

Mr/s. Council Advisor (), Council Coordinator

Mr. Chief Executive Officer (), Chief Executive Officer

ALPHA BETA CHI



GREEK MEMBERSHIP STANDARDS 20XX–20XX

GREEK LIFE

REQUIREMENTS	STATUS
INTER/NATIONAL SUPPORT	
<ul style="list-style-type: none"> Recognized by inter/national fraternity or sorority 	Meets/ Does not Meet
MEMBERSHIP	
<ul style="list-style-type: none"> Have at least ten full-time Auburn University students OR 	Meets/ Does not Meet
<ul style="list-style-type: none"> Participate in formal recruitment/intake annually 	Meets/ Does not Meet
REQUIRED DOCUMENTATION	
<ul style="list-style-type: none"> Submitted Fall membership roster 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted Spring membership roster 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted New Member Education plan, Fall & Spring 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted all Greek Life New Member Forms 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted Membership Cost Survey 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted service hours 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted philanthropic support 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted new member forms 	Meets/ Does not Meet
<ul style="list-style-type: none"> Submitted general liability insurance 	Meets/ Does not Meet
MEETINGS AND TRAINING	
<ul style="list-style-type: none"> Attended chapter president meetings with council advisor 	Meets/ Does not Meet
<ul style="list-style-type: none"> Attended Greek Leadership Summit 	Meets/ Does not Meet
<ul style="list-style-type: none"> Attended Greek Officer Training 	Meets/ Does not Meet
<ul style="list-style-type: none"> Attended event training 	Meets/ Does not Meet
<ul style="list-style-type: none"> Attended council meetings 	Meets/ Does not Meet
CHAPTER FINANCES	
<ul style="list-style-type: none"> Current in payment of dues to the council 	Meets/ Does not Meet
CHAPTER ADVISOR SUPPORT	
<ul style="list-style-type: none"> Maintain communication with chapter officers and Greek Life 	Meets/ Does not Meet
<ul style="list-style-type: none"> Attend advisor training and meetings 	Meets/ Does not Meet
EVENT REGISTRATION	
<ul style="list-style-type: none"> Register events at least 7 days before the event 	Meets/ Does not Meet
PROPERTY MANAGEMENT	
<ul style="list-style-type: none"> Attend Fire Life Safety Training 	Meets/ Does not Meet
<ul style="list-style-type: none"> Provide proof of property insurance 	Meets/ Does not Meet
EMERGENCY MANAGEMENT	
<ul style="list-style-type: none"> Notify Greek Life of emergency situations 	Meets/ Does not Meet

Greek Excellence Awards

The Auburn Greek Excellence Awards honor students, chapters, and advisors for their achievements at Auburn University and in the local community. Each spring, awards are given to those exemplifying scholarship, community, service, and philanthropy.

To be considered for Greek Excellence Awards, chapters must be active, recognized student organizations in good standing with Auburn University, their respective Greek Council, and their (inter)national headquarters. Chapters should also meet all Greek Membership Standards and ensure their submissions reflect chapter operations from the relevant calendar year.

CHAPTER AWARDS

- Chapter of the Year
- Excellence in Prevention Programming
- Excellence in Community Service Programming
- Excellence in Philanthropic Programming
- Excellence in Academic Programming
- Greek Collaboration Award
- Community or Campus Partner Collaboration Award
- Facility Improvement Award

INDIVIDUAL AWARDS

- O.D. Alsobrook Outstanding Greek Leader Award
- Anna Funderburk Buckner Executive Leadership Award
- Chapter President of the Year
- Unsung Hero Award
- Emerging Leader Award
- Chapter Advisor of the Year
- Outstanding House Corporation Board Member

Greek Excellence Awards applications open in October, but your chapter's executive team can prepare throughout the year. You are encouraged to consult with your council advisor to review submissions from previous years to develop an effective strategy for your chapter's upcoming submissions.

FIVE TIPS FOR GREAT AWARD SUBMISSIONS

- 1. Document early and often.** Use award criteria to guide your chapter's planning and track progress all year long.
- 2. Be specific and evidence-based.** Support your responses with examples and documentation, such as photos or attendance records.
- 3. Highlight impact, not just activity.** Focus on the outcomes and benefits of your programs, not just what you did.
- 4. Divide and conquer.** Assign award sections to officers whose roles align—no one should do it alone.
- 5. Be strategic, not exhaustive.** Focus on awards that best showcase your chapter's strengths instead of applying for everything.



OFFICE PROCEDURES

Box Management

Greek Life uses Box to manage and store information. This tool provides immediate and secure information to our chapter and council leaders. It is also used to transition information over time. As a student leader, you may be invited to collaborate on many folders or documents through Box. Some examples include contact, roster, and grade report information.

LOGGING INTO BOX

- Visit auburn.box.com.
- Click “Continue” to begin setting up your account. You will be redirected to the AUthenticate page.
- Sign in with your university ID and password.
- Once authenticated, you will again be redirected to your primary directory inside Box. For first-time users, there may be a survey you have the option to complete.
- Now, you are ready to start using Box. When you log in, you may already see Box folders and resources you have been added to.

COLLABORATING IN BOX

Box is designed to be a collaborative storage solution. You can quickly create a link and share it for others to download. You can invite others to collaborate on a single file or a whole folder. Additionally, you can control how you collaborate with others by managing the sharing permissions. Greek Life manages access permissions. Box tracks edits and keeps previous versions of files in case users need to access them. For more information on how to utilize the collaboration tool, visit the Auburn Box guide: aub.ie/BoxGuide.

HOW DOES GREEK LIFE USE BOX?

Greek Life uses Box daily. There are certain expectations that each council will have with chapter leaders. Greek Life expects chapter leaders to use Box for roster management, grade reports, and contact information.

- **Roster Management:** Rosters are managed, stored, and communicated to Greek Life through Box. Rosters are updated frequently each semester to ensure accurate headcounts in the Greek community. They are also used to charge the Greek Fee and council fees to the correct people. It is essential to keep rosters updated throughout each semester.
- **Grade Reports:** Greek Life will share grade report information with chapter leaders and advisors through Box. This ensures the information is transferred securely from our office to the appropriate chapter leaders and advisors who need the information.
- **Contact Information:** Greek Life expects chapters to keep accurate contact information on file. Each council has a master contact document that must be kept updated.

Chapter Roster Management

Your current chapter roster is located in Box under Registration Documents. Once you open the Excel spreadsheet, please follow the instructions below:

- Use the drop-down menu in column F to change membership status.
- List internship, study abroad, and co-op students as members and then enter their special status using the drop-down menu in column G.
- Type any notes for Greek Life in column H.
- List students who are not enrolled this semester as “resign,” even if they plan to return the following semester..
- Highlight all changes and/or notes in **yellow**.
- Make sure you save the spreadsheet before closing.

Chapter rosters are used to charge the Greek Administrative Fee to all members. Additional fees will be charged to Panhellenic (Panhellenic Facility Fee) and IFC (Recruitment Fee) members. Internship, study abroad, co-op, and EAGLES students will not be charged these fees. Students will be charged these fees in error if your roster is incorrect.

Chapter rosters are also used to create your grade reports. Grades will not be reported correctly if your roster is incorrect. This could affect the entire Greek community grade report. All grade reports are ungapped. Please email greek@auburn.edu if your chapter needs a gapped grade report for internal use.

For all grade reports, please list all new members as new members until instructed to change their status to members. This will only happen once grade reports are completed and shared with the community. For example, your fall new members will not become members on your roster until February, and your spring new members will not become members on your roster until June. A Greek Life coordinator will let you know when to update member statuses.

Likewise, graduated members will be listed as members until instructed to change their status to alumni. They must still be included in the grade report for their final semester. For example, your fall member graduates will not become alumni on your roster until February, and your spring member graduates will not become alumni on your roster until June. A Greek Life coordinator will let you know when to update member statuses. Alumni members on your roster are those who received a degree from Auburn University. Your chapter may have a special alumni status for different member situations; that is acceptable for internal chapter use but not for this roster.

TRANSFER STUDENTS

- Members transferring to your AU chapter should be listed as members. Please add this information in the notes section and highlight it.
- Members transferring from AU to another school should be listed as resigns. Please add this information in the notes section and highlight it.

Membership transfer, whether from another university to AU or vice versa, is a process managed by the inter/national headquarters of your organization. Please contact your HQ contact to learn more about your organization’s procedure and requirements.

Event Registration

One of the best parts of joining a sorority or fraternity is attending events. Greek events have greater risk and, therefore, greater scrutiny than other events on campus.

Greek Life events are governed by:

- Greek Life Social Event Guidelines
- Student Organization Social Event Policy

The most important thing to remember is that for your organization to host an event, you must register your event in AUinvolve at least seven (7) days before the scheduled date. If an event is not registered within seven Auburn University business days before the event takes place, the chapter will be subject to the Event Registration Violation Procedure as outlined in the Greek Life Social Event Guidelines.

AUINVOLVE

AUinvolve is the campus-wide student organization event management software. When submitting an event, you will be required to include standard details, including time, date, and location.

Greek organizations are required to answer questions including:

- Will the event occur at a chapter-owned facility?
- Will the event be held in another city?
- Will alcohol be served at the event?

Events with alcohol require additional information and documentation including:

- The number of guests and the size of the event venue
- How alcohol will be distributed (BYOB, Third-Party Bartending Service, etc.)
- The name of the security provider
- A Third-Party Vendor Agreement Form for each company (venue, security, etc.)

CAMPUS EVENT PLANNING SYSTEM

Greek events held in campus facilities, like Neville Arena or the Student Activities Center, may also require registration in the Campus Event Planning System (CEPS) if they include:

- Non-Auburn attendees (general public, minors, special guests, etc.)
- Outside vendors (DJ, band, party rental company, etc.)
- High-risk activities (run/walk events, carnival games, rides, etc.)

Events submitted to CEPS will require certificates of insurance and other documentation. Please refer to the [Campus Events Policy](#) to determine if your event falls under its guidelines.

To ensure you meet all event requirements, contact Greek Life staff. They can help you navigate the process.



RISK MANAGEMENT

General Guidelines

Each chapter should create and maintain a policy for crisis management. This document may be used as an outline for creating such a plan; however, it should be specific to each organization. The procedures and included documents should be maintained by designated officers as determined by the chapter, but at a minimum, should be maintained by the chapter president and chapter advisor. The following items should be easily accessible and maintained as part of this policy:

- Crisis management procedures
- Chapter roster
- Chapter contact list
- Emergency contact numbers

The chapter may want to consider keeping emergency information cards on file for all members. You cannot mandate that members report medical information, but this can assist responding units during an emergency. Keep this information on file for each member and new member.

Include:

- Member's full, legal name, and birth date
- Member's local address and telephone number (if other than the chapter house)
- Name, address, telephone numbers, and email addresses of parents or guardians. Be sure to get this information for both parents. Include home, work, and cellular telephone numbers. (See additional pages for caution when contacting parents)
- Name, address, and telephone numbers of another person to notify in the event the parents cannot be reached.
- Medical information (allergies, medical conditions, medications, etc.)
- Name and telephone number of primary care physician
- A copy of the policy should be maintained at a location known by all chapter members both inside and outside of the facility, or online where members can easily access it, i.e., with the chapter advisor (if local), at a nearby chapter (in case one of the copies is destroyed) or in a secure off-campus location or residence (if applicable).

Crisis Management Procedures

The following guidelines can be used in the event of a tragedy or crisis that occurs on or off chapter property. Examples of such situations include, but are not limited to:

- The death or serious injury of a member (whether on or off campus).
- Any injury or incident involving a member and/or a non-member at or during a chapter event, whether that event occurred on or off campus.
- Any injury or incident involving a member and/or a non-member that occurs on chapter property.
- Fire in the chapter facility.
- Hazing

It is important to note that this document provides guidelines for how you may act in a crisis. Your chapter should work with university officials, advisors, alumni, and headquarters staff to develop your own strategic plan in case of emergencies. This document is a great starting point but should work in conjunction with guidelines provided by your national organization.

In the Event of a Crisis Situation

WHO IS IN CHARGE?

Be sure that all members of the chapter understand that the president oversees every emergency. The president should consult with other members who may possess more expertise or insight. However, the final decision rests with the president.

If the president is absent, the next ranking officer assumes control. All officers should know where to find a copy of the chapter's crisis management procedure and emergency contact lists.

All new members must know who is in charge and be prepared to follow instructions. Include a review of the chapter's crisis procedures in your fraternity/sorority education program each term.

In all situations, emergency response personnel should be allowed to assume control of a situation. The chapter president or his/her designee should represent the chapter, but not interfere with any actions of emergency personnel or university officials.

PROCEDURES

In nearly all situations, the first call should be to 911. If the emergency is a fire, dial 911. Do not hesitate to call the police regardless of the situation. Briefly and calmly explain the situation so that the appropriate emergency personnel can respond.

Here's who to call next:

- Greek Life; call the director or another staff member.
- Your chapter advisor or a member of the House Corporation Board. Have a discussion with these individuals prior to any emergency and come to an agreement on who is to be notified. You should work with your advisor to notify appropriate members of your national headquarters staff so that they may offer support to the chapter.
- Your house manager/mom/dad.

Close the chapter facility immediately if a crisis occurs there. The president cannot give instructions and maintain control if members are leaving and strangers are entering. Permit only your members, alumni, appropriate officers (police, fire, medical, etc.), and university officials to enter the chapter facility. If a crisis occurs at a location other than a chapter facility at which the chapter is sponsoring the event, identify a common meeting place at once and give instructions under the same closed-meeting status. It is an expectation, however, to communicate with advisors, university officials, and responding officials.

Assemble your members for a chapter meeting. Depending on the situation, this meeting should include ALL members (including both out-of-house members and new members) or just those that reside at the chapter facility. Regardless, all members should be notified, at some point, about the crisis.

Remain calm and advise the chapter members to do the same. Explain to them that there is an emergency. Outgoing calls and discussions of the situation by members should be done with reasonable discretion. Chapter members should not discuss the situation until all the details have been identified. It is appropriate for chapter members to notify immediate family and friends that they are OK but should not go into specifics.

Work with your chapter advisor to notify headquarters as soon as possible. The headquarters' staff is supportive and can offer advice for dealing with any situation.

Do not discuss the situation with media until a university staff member or your chapter advisor/headquarters representative arrives. Instruct your members that they are not to make statements on behalf of the chapter to anyone other than police or fire officials. The president or a designated member should make any appropriate statements to the media after the situation is under control and the content of any statement has been discussed.

MAINTAINING CONTROL

Be certain that everyone in your chapter knows the president is in command of every emergency. In the absence of the president, you should have a rank ordering of officers (chain of command).

In most crisis situations, you will want to call a mandatory chapter meeting for actives and new members as soon as possible.

Make sure your chapter advisor, Greek Life advisor, or other members of your alumni advisory board are present. At this meeting:

- Explain the situation and gather facts.
- Project a strong leadership image to let your members know everything is under control so they will remain calm.
- Clarify who is the spokesperson (normally the chapter president). No one else should make statements or answer questions about the situation.
- Instruct members not to discuss the incident with anyone, including boy/girlfriends and family members, until the situation has been resolved. In the event of a fire or accident, members should, of course, be encouraged to notify their parents to let them know they are OK.
- Instruct your members to cooperate with campus or law enforcement officials investigating an incident.

SUICIDE ATTEMPT

In the case of a suicide attempt, with or without serious injury, do not assemble your members. Appropriate actions should be discussed with your chapter advisor, staff from Greek Life, or officials from Student Affairs.

Resources are available to help both the individual and affected chapter members. Work with your chapter advisor and university official to identify these resources and get help from the appropriate party.

STUDENT DEATH

In the tragic case of a student death, contact appropriate officials immediately. This would include: 911/EMS, Greek Life chapter representatives (headquarters staff, chapter advisors, graduate chapter, etc.).

If the death occurs inside the chapter facility, during a chapter event, or when school is in session, work with university officials, especially Auburn Cares, to address the issue to all chapter members. Follow the procedural guidelines outlined above.

If the death occurs outside of the chapter facility or when school is not in session, understand that members may not be aware of the incident that has happened. Work with the university or chapter advisors on a communication plan to inform all members about the tragedy.

Coordinate member attendance at the funeral or memorial service. It is, of course, proper to send sympathy cards and notes, flowers, etc.

PARENTS

In the event of a serious accident or illness, please ask the medical personnel/university officials to notify the parents and advise them of the student's physical situation. Auburn Cares will coordinate with the parents regarding any visits they may need to make to campus.

Do not remove any personal items from the deceased member's room. Do not let members enter the room. Temporarily move the deceased member's roommate to another room in the facility and allow only authorized personnel to enter the room. If possible, keep the door locked. Ask Student Advocacy to ask the family what their wishes are about the member's possessions. You may offer to pack them in boxes, but the family will likely want to do this themselves. Before they arrive, make sure any borrowed items are returned. When they arrive, have empty boxes available and offer to help. Understand that this is a difficult time for them, and they may want privacy. Do not hold or conceal items or information to save feelings.

Most fraternities and sororities have a memorial ritual pertaining to the chapter. Check your own individual procedures and offer it to the parents in advance of final arrangements.

IN CASE OF FIRE

Chapters providing common housing should take each of the following steps on a semesterly basis:

- Create a rooming chart that assembles the house floor plan.
- List the residents of each room directly on the floor plan. Note any information next to the individual's name that may become important to the fire department (i.e., crutches, physical challenges, etc.).
- Note the placement of beds and who is assigned to each on the floor plan; this is in addition to the room assignments.
- Maintain a list of cell phone numbers for each person living within the facility.
- Make two copies of the document. Give one to your next-door neighbors. Keep the original in a publicized place (head resident's quarters, chapter president's room, house mother's room, or the foyer). Should a fire break out, you must assist the fire department in determining if anyone was left in the facility, and if so, where they might be found.
- Chapters providing housing should hold a timed fire drill each semester. A planned escape route and an alternate route should be permanently affixed to the back of the door of each room.
- Select/identify a common meeting place outside of the facility at which all members will meet if a fire occurs. This can be a tree or a neighbor's porch, etc. This will help locate everyone after the evacuation.

If a fire occurs:

- All members should meet at the pre-identified common meeting place outside of the facility. At that point, you should get a copy of the rooming list and take attendance. Make note of any individuals who are missing and determine whether they may still be inside the facility.
- One representative of the chapter should transmit information to the fire department. Other officers should begin calling those individuals identified in the general emergency procedure listed above. A list of necessary numbers should be kept with all copies of the floor plan.
- Keep chapter members together. Under no circumstances should any member of the chapter return to the burning building. Nothing is more important than your lives.

Communication and Media Management

During your term in office, you will navigate many nuanced situations. Some will be easy, and some will be difficult. Many of these situations will require careful communication. Below is some guidance on how to handle these events.

WHEN TO CONTACT THE GREEK LIFE STAFF

Greek Life staff want to partner with you and help as you work through all situations. This means that you will need to keep us apprised of what is going on, even during your school breaks. Don't be afraid to call us anytime. When in doubt about whether to call us, go ahead and call. It's always better if YOU approach us with information before someone else approaches us first. Sometimes it seems like keeping things quiet is best, but you should still give the Greek Life staff a heads-up.

WHEN AN ATTORNEY OR REPORTER CONTACTS YOU

Any time you are contacted by an attorney or a reporter about a chapter event or incident, please let Greek Life know. In most cases, they will contact us as well. We would rather hear from you first before hearing from a third-party. We can also offer resources to assist you.

WHEN AN ANGRY PARENT CONTACTS YOU

During the year, you might deal with a member's parent who threatens to call our office to complain about you. Usually, they will be angry about a disciplinary matter, a bill, an election matter, or some other matter that is internal to your chapter. If you suspect someone might contact us, just let us know to expect the call, give us a brief rundown of the event, and the contact information of the person they should be referred to within your organization.

WHEN A MEMBER HAS A SERIOUS INJURY OR PASSES AWAY

Sadly, it is possible a member of your chapter may be seriously injured or die. With a Greek population as large as Auburn's, these tragedies might occur on our campus. If something like this happens with one of your members, please let us know, whether it is a chapter-related event or not. We can offer resources to assist you and your members during a difficult time. If anything else happens that you think we might need to know about, just go ahead and make the call.

Here's a good rule of thumb: If you think someone else will call Greek Life, you should call us first.

Hazing

Hazing is a violation of Federal Law, Alabama State law, and Auburn University policy. No student should be demeaned, ridiculed, belittled, or placed in a potentially harmful situation in order to be included in a group at Auburn University. Incidents of hazing will be investigated by Student Conduct and local law enforcement.

Being a part of a Greek organization can be one of the most meaningful aspects of a student's life. However, hazing is a hidden and serious problem that undermines the value of these experiences for many individuals.



WHAT IS HAZING?

"Hazing" is defined as any individual or group conduct, action, or activity, regardless of the incident's location or participants' consent, that occurs by design, negligence, or recklessness in the context of initiation, admission into, affiliation with, or as a condition of continued membership in a student group or student organization.

Hazing may involve, but is not limited to, the following actions:

- Endangers the physical health of any person (strike, beat, bruise, or threat of physical violence)
- Endangers the mental health of any person (including creating unnecessary fatigue)
- Demeans, disgraces, humiliates, or degrades a person
- Interferes substantially with a student's ability to succeed academically
- Prohibits freedoms afforded to all other university students
- Causes, pressures, coerces, persuades, or requires a person to violate federal, state, or local law and/or Auburn University policy

Signs that someone might be experiencing hazing:

- A noticeable shift in behavior or attitude after joining a group
- Expressing a desire to leave the organization without a clear reason
- Reduced communication with friends and family
- Signs of physical or mental exhaustion
- Unexplained weight loss or changes in appearance
- Mysterious injuries or frequent illness
- Disruptions in sleep or eating patterns
- Pulling away from usual activities and interests
- Expressions of sadness, hopelessness, or low self-worth
- Increased secrecy and reluctance to discuss experiences

Is this hazing?

- Would I feel okay doing this if my family, a professor, or the media were watching?
- Would the older members of this group be willing to do this too, or is it just the new members?
- If a university staff member walked by right now, would I be worried about getting in trouble?
- Am I being told to keep these activities a secret?
- Is any part of this illegal?
- Does this go against my values or the values of my organization?
- When people justify this, do they just call it "tradition" without a real reason?
- Does this actually serve a purpose, or is it just something we do for no real reason?

If the answer to any of these questions is "yes," the activity is probably hazing.

Note: Mandated Driving Programs

New members should not be mandated to drive at any time. Chapters may not mandate drivers for trips to class, late nights, or any other time. Mandated driving programs violate the policies of Greek Life and Auburn University. If a chapter is found to be in violation of this policy, it will be subject to disciplinary action, including but not limited to loss of social privileges, removal of student organization privileges (e.g., student organizational seating, football tailgating, etc.), or the termination of further new member education programming.

HOW TO REPORT HAZING

Chapters should have a system that encourages new members to come forward to chapter leaders, Greek Life staff, and advisors regarding potential hazing incidents. The system must prohibit any form of harassment or retaliation against a member or new member who reports possible hazing activities to the chapter or its officers, Greek Life, or the inter/national headquarters.

In an emergency or dangerous situation, call 911.

If a non-emergency incident arises, please respond by:

- Calling the Auburn University Hazing Hotline at 1-800-361-9025.
- Texting an anonymous hazing report to 334-339-6200.
- Submitting an anonymous report online at aub.ie/Reportit.
- Visiting the Student Conduct Office.

STOP CAMPUS HAZING ACT

The Stop Campus Hazing Act (SCHA) is federal legislation signed into law in December 2024. The SCHA improves hazing reporting and prevention on college campuses. This evidence-informed law is supported by national campus safety experts, national fraternity and sorority trade associations, and the parents of hazing victims.

What does the SCHA do?

- Improves hazing reporting by requiring colleges to include hazing incidents in their Annual Security Report (“Clery Report”);
- Prevents hazing by establishing campus-wide, research-based hazing education and prevention programs; and
- Helps students and their parents make informed decisions about joining organizations on campus by requiring colleges to publish on their websites the institution’s hazing prevention policies and the organizations that have violated them.

In accordance with the Stop Campus Hazing Act, all student organizations that have violations will be included on the Campus Hazing Transparency Report.

CAMPUS HAZING TRANSPARENCY REPORT

The Campus Hazing Transparency Report serves as a database that documents hazing violations involving all university student organizations over the past seven years. In accordance with the Stop Campus Hazing Act, all student organizations that have violations will be reported on the Auburn University Protect the Plains website. The information will be published biannually to include July–December violations and January–June violations. Records will be removed after seven years, at the end of the corresponding fall or spring semester.

HAZING PREVENTION AND AWARENESS PROGRAMMING

Protect the Plains is Auburn University's hazing awareness campaign. Every member of the Auburn Family should protect the plains by looking out for one another. If someone knows about hazing—whether it's already happened or might happen—they should do their part and report what they know as soon as possible.

Auburn University provides comprehensive campus-wide education programs to prevent hazing based on research-informed practices. First-year students and transfer students are assigned an online hazing prevention module called "StandUp to Hazing!" through Catharsis Productions. University faculty, staff, and administrators are also to complete training on Stop Campus Hazing to equip them with the necessary knowledge to recognize warning signs, understand risk factors, and fulfill institutional responsibilities related to hazing.

Additionally, annual programming occurs during National Hazing Prevention Week. Held in the last full week of September each year, Greek Life hosts a variety of events and initiatives to raise awareness and increase education about hazing. The week includes tabling, workshops, speakers, and social media campaigns aimed at fostering a safer Auburn community.

HAZING ACCOUNTABILITY

Students found responsible for hazing will receive sanctions that may include suspension or expulsion from the university. Student conduct records will also note a hazing violation.

- These records are required for admittance into graduate school (e.g., law or medical school) and some professions.
- They remain on a student's record for seven years.
- They may not be expunged.

Organizations found responsible for hazing will receive sanctions, which may include:

- Loss of social events
- Loss of block seating at football games
- Hazing education
- Membership review
- Removal of organization officers
- University suspension

Medical Assistance Policy

The health, safety, and welfare of Auburn University students are of the utmost importance. As such, all students are expected to alert appropriate emergency officials in potentially serious or life-threatening situations. The Medical Assistance Policy empowers students and student organizations to seek medical assistance for individuals who may be experiencing health-related complications from alcohol, drugs, or other substances. The policy aims to reduce barriers to seeking help and to encourage students and student organizations to make responsible decisions in potentially serious or life-threatening situations. For individual students eligible for exemption under the Medical Assistance Policy, the incident will not appear on a student's disciplinary record. A student organization's compliance with this policy may be considered a mitigating factor for sanctioning by the appropriate judicial body.

MEDICAL ASSISTANCE PROTOCOL

In potentially serious or life-threatening situations, students and student organizations are expected to follow all steps noted below:

- Immediately contact emergency officials by calling 911 to report the incident.
- Remain with the individual(s) needing medical assistance, so long as it is safe to do so.
- Cooperate with emergency officials.
- Meet with appropriate university officials after the incident.
- Cooperate with any university and/or law enforcement investigation(s).

The Medical Assistance Policy applies to students seeking medical assistance on their own behalf or who obtain medical assistance under this policy, students seeking and obtaining medical assistance on behalf of another individual, and student organizations seeking and obtaining medical assistance on behalf of a member or guest.

A student or student organization will not be considered eligible for exemption under this policy if the incident is first discovered by a university employee or public safety official (i.e., APD, faculty, administrative staff, residence hall staff, etc.) acting within the scope of their responsibilities.

The medical assistance policy does not protect against flagrant or serious violations of the Code of Student Conduct or other university policies including but not limited to the following: physical abuse or violence, sexual misconduct, hazing, harassment, theft, or vandalism. In addition, this policy does not preclude or prevent action by police or other legal authorities. Additional and/or elevated disciplinary outcomes may be applied for students and student organizations that fail to follow the Medical Assistance Protocol in potentially serious or life-threatening situations.



UNIVERSITY RESOURCES

Campus Support Units

ACADEMIC SUPPORT

Provides tutoring, supplemental instruction, and academic coaching.

2234 Haley Center
academicsupport.auburn.edu
334-844-5972

AUBURN CARES

Supports students facing challenging situations including financial hardship, need for medical withdrawal, and more.

1206 Melton Student Center
aucares.auburn.edu
334-844-1305

CAMPUS SAFETY & SECURITY

Assists with safety issues and risk mitigation that may be needed for events or other chapter activities.

543 W Magnolia Avenue
auburn.edu/administration/campus-safety
334-844-8888 / Emergency: 911

MEDICAL CLINIC

Offers a full range of primary, preventative, and urgent medical care services.

400 Lem Morrison Drive
cws.auburn.edu/aumc
334-844-4416

OFFICE OF ACCESSIBILITY

Provides reasonable accommodations and services for qualified students with documented disabilities.

1228 Haley Center
accessibility.auburn.edu
334-844-2096

RECREATION AND WELLNESS

Provides several programs to support chapters ranging from activities like intramural sports to educational programming on topics like bystander intervention.

601 Heisman Drive
campusrec.auburn.edu
334-844-0023

SAFE HARBOR

Supports students who experienced sexual or interpersonal violence, including dating and domestic violence, sexual assault, sexual harassment, and stalking.

1206 Melton Student Center
aub.ie/safeharbor
334-844-SAFE(7233) available 24/7

STUDENT CONDUCT

Facilitates the adjudication of policy violations and can counsel chapters on how to resolve membership disputes or challenges.

1206 Melton Student Center
conduct.auburn.edu
334-844-1305

STUDENT COUNSELING & PSYCHOLOGICAL SERVICES

Provides mental health resources to students including individual and group counseling, psychiatric services, and group trainings.

400 Lem Morrison Drive and 351 Thach Concourse
aub.ie/scps
334-844-5123

STUDENT INVOLVEMENT

Provides support to multiple areas including community service and membership development.

3130 Melton Student Center
aub.ie/studentinvolvement
334-844-4788

UNIVERSITY CAREER CENTER

Delivers comprehensive services for students to explore majors and careers, network with employers and professionals, prepare for advanced education, and successfully transition from college to career.

101 and 303 Martin Hall
career.auburn.edu
334-844-4744

Academic Resources

Scholarship programs should be in place for each chapter to ensure that members understand the campus resources available, provide times for study halls, and utilize the programs distributed by your chapter's national office. Auburn University has personal study spaces available for use in many academic buildings across campus.

The Office of Academic Support focuses on helping students meet their academic goals. The office hosts a variety of academic skill development programs that promote self-directed learning strategies and student success. A couple of their services include:

- **Academic Coaching:** This is a personalized one-on-one coaching session to help students meet their academic goals. A coach and student work together to identify academic habits, interests, skills, concerns, and intentions. Focus areas include note-taking, test-taking, communication with campus professionals, and workload management.
- **Study Partners:** This is free peer tutoring for Auburn students through one-on-one appointments and drop-in sessions.

To learn more, stop by the Academic Support Office in 2234 Haley Center, visit their website at academicsupport.auburn.edu or call them at 334-844-5972.

Community Service

Service is a pillar of the Auburn University experience, and there are hundreds of service opportunities offered throughout the community. Here are a few ways your chapter can serve:

- Browse and register for volunteer events with IMPACT or other groups on the Service tab of AUinvolve (which links to GivePulse).
- Travel with Alternative Student Breaks to serve with a team of Auburn students over an academic break.
- Join a service-based student organization on AUinvolve.
- Participate in The BIG Event with hundreds of Auburn students each spring.
- Join the fight against hunger and help collect food donations through the Beat Bama Food Drive.
- Reach out to a nonprofit on your own from the list of Service Partners on the Auburn Serves website at aub.ie/auburnserves.

GivePulse is Auburn University's online volunteer platform where you can register for volunteer opportunities, connect with local nonprofit organizations, and log service hours. Chapters are encouraged to maintain a complete service record by tracking all service activities in the GivePulse system. Activate your profile using the Single Sign On feature and your Auburn credentials at auburn.givepulse.com.

CAMPUS FOOD PANTRY GREEK ORGANIZATION ADOPTION PROGRAM

The Campus Food Pantry provides non-perishable food items to Auburn University students facing food insecurity. Without community support, the pantry cannot serve the many students who rely on these food resources. Organizations can help by adopting the pantry for one month. Adopting the pantry can count as service and philanthropic support for reporting to Auburn Greek Life and fraternity/sorority headquarters.

Service and Philanthropic Adoption

Organizations can donate food, funds, time and labor to support the Campus Food Pantry. During their month of pantry adoption, organizations collect food and funds and then work with pantry staff to stock shelves with the goods received. Members may also retrieve food from local grocery stores to stock the shelves. Pantry adoption requires an investment of at least \$2,500 and 50 volunteer hours (e.g., 10 members for 5 hours each) during the month. Months available for adoption include September, October, November, February, March, and April. Organizations may sign up to adopt the same month each year.

Donation and Service Calculation

Following pantry adoption, Auburn Cares will provide a letter to the organization stating the total dollar amount of food and funding received. Total philanthropic support for food items is calculated using a scale based on the cost of the item. Auburn Cares maintains a list of the Campus Food Pantry's high-priority items and their monetary value. This list will be shared with the adoptive organization(s) before the start of their adoption month. The organization is responsible for sorting and organizing their items before dropping off at the Campus Food Pantry to ensure accurate donation calculations.

To adopt the Campus Food Pantry, contact Auburn Cares. Once your adoption month is confirmed, a member of the Auburn Cares team will share the items most needed in the Campus Food Pantry and how to schedule volunteer hours.

Contact Auburn Cares

aucares.auburn.edu | auburncares@auburn.edu | 334-844-1305

Student Program Presentations

There are a variety of presentations you may request for your members to supplement chapter programming. These sessions are designed to engage, educate, and empower students on topics ranging from leadership development and campus involvement to important campus policies. Whether you're planning a chapter meeting, retreat, or special event, content can be tailored to meet your members' needs.

GREEK LIFE PROGRAMS

greek@auburn.edu

334-844-4600

Greek Life 101

Length of Program: 30–45 mins

This presentation gives members a glimpse into the Auburn Greek Community and the fraternities and sororities that are a part of it. Participants will learn about the three councils, Greek auxiliary groups, and the resources available to them from the Greek Life Office.

AUinvolve Event Management

Length of Program: 30–45 mins

AUinvolve is the official event management system that all organizations must submit their programming through. This training instructs members on how to properly submit events and highlights other important functions within AUinvolve.

Protect the Plains: Stop Campus Hazing Act

Length of Program: 15–20 mins

Protect the Plains is Auburn University's signature tagline for its hazing education and prevention programs. This presentation defines hazing from a national, state, and university level, highlighting its impact on students. By understanding the laws, university policies, and reporting procedures, students and organizations can recognize hazing behaviors and take action to prevent them. This knowledge empowers students to speak up, support their peers, and help create a safer campus community.

Fire and Life Safety

Length of Program: 45–60 mins

The Fire and Life Safety (FLS) program is a collaborative effort between the Auburn Fire Department, Greek Life, and Risk Management and Safety. This comprehensive initiative combines education, onsite assessments, and drills to provide valuable resources and information to prevent the loss of life and property. The FLS program equips members with the essential knowledge to safely maintain chapter facilities.

CAMPUS PARTNER PROGRAMS

Recreation and Wellness

601 Heisman Drive

recwellness.auburn.edu

334-844-0023

Q.P.R. (Question, Persuade, Refer)

Length of Program: 45–60 mins

Q.P.R. stands for Question, Persuade, and Refer, three simple steps that anyone can take to save a life. This training provides the knowledge and skills to recognize warning signs of suicide, offer hope, and refer individuals to helpful resources. Participants learn how to recognize the signs of suicidality, how to respond, and the proper resources to refer to. Participants also receive a booklet with helpful resources.

Bystander Intervention

Length of Program: 30–60 minutes, adjustable to the needs of the organization

Be the Difference is Auburn's bystander intervention training, which was created to educate and empower students to be proactive in recognizing and responding to help others in difficult situations.

Alcohol 101

Length of Program: 45–60 minutes

This presentation provides a general overview of the basics of alcohol and other drug use. Auburn University drinking culture, individual blood alcohol concentration (BAC) factors, effects of alcohol and drugs on the body, and the signs and symptoms of alcohol poisoning are all discussed. By the end of this program, participants are able to identify and use strategies to reduce negative consequences associated with alcohol and other drug use.

AUBURN CARES

206 Melton Student Center

aucares.auburn.edu

Phone: 334-844-1305

Auburn Cares Overview

Length of Programs: 45 mins

This presentation provides an overview of Auburn Cares and its services, Safe Harbor, the Campus Food Pantry, Feed the Family Fund, Student Success Funds, and the medical and compassionate withdrawal process.

Safe Harbor Training

Phone: 334-844-1349

Length of Program: 45 mins

Safe Harbor is a free and confidential support service for Auburn students and employees who have experienced sexual or interpersonal violence. This training provides information about sexual and interpersonal violence on college campuses. Participants learn how to support and respond to a friend who discloses that they have been sexually assaulted or a victim of any other form of interpersonal violence (stalking, sexual harassment, dating violence, etc.). Local and campus resources for survivors of abuse are shared.

STUDENT INVOLVEMENT

3130 Melton Student Center

Involve.auburn.edu

334-844-4788

Getting Involved on Campus

Length of Program: 30 mins

The Involvement Ambassadors are members of a student-led organization committed to engaging students in involvement opportunities. This presentation educates students and connects them to a wide variety of opportunities offered through Student Involvement and its 500+ student organizations. The Involvement Ambassadors aim to enhance student awareness and engagement through involvement fairs, webinars, and consultations. During this presentation, Ambassadors share information about AUinvolve, share information about AUinvolve, starting a new organization, and other resources available through Student Involvement.

True Colors Strengths Assessment

Length of Program: 60 mins

True Colors is a model for understanding yourself and others based on your personality temperament. By identifying the personalities of yourself and others, a team gains insight into different motivations, actions, and approaches to communication. Leaders and teams can use this knowledge and understanding to improve team dynamics, utilize the strengths of a team, and increase efficiency.

Values-Based Leadership

Length of Program: 40 mins

Values-based leadership is the idea that leaders should draw upon their own and others' values for direction and motivation. Through identifying one's personal values in activities and discussions, leaders can gain a better understanding of what motivates them and how this may affect their leadership style. This also translates to discussing the values of an organization and how a mission statement can lead to decision-making and goals.



POLICIES

Hazing Policy

EFFECTIVE:	6/18/2025
RESPONSIBLE EXECUTIVE:	Senior Vice President for Student Affairs
APPLICABILITY:	All Auburn University students and student organizations
REVIEW BY:	8/1/2027

I. POLICY STATEMENT

Auburn University is committed to providing a safe and healthy campus environment. With the Auburn Creed as its foundation, the university promotes obedience to the law, mutual helpfulness, and respect. Following the [State of Alabama Hazing Statute](#) and the [Stop Campus Hazing Act](#), Auburn University prohibits all forms of hazing. The purpose of this policy is to define hazing and outline the procedures for reporting and addressing hazing should it occur.

II. POLICY PRINCIPLES

Hazing is prohibited at Auburn University. Hazing is not permitted as part of the experience of being a student, a member/potential member of an organization, an advisor, an athlete, a volunteer, or a person otherwise affiliated with the Auburn University community. In addition to students, university employees, and individuals associated with student organizations (e.g., chapter advisors, alumni, volunteer coaches, club team coaches, etc.) are prohibited from hazing. Hazing must be reported. Anyone with knowledge of a hazing incident is required to report the incident to Student Conduct and/or local law enforcement officials.

III. APPLICABILITY

This policy applies to all students, student organizations, and individuals related to the organization. An organization or individual affiliated with the organization violates this policy if they:

1. Engage in any behavior commonly known as hazing or defined as hazing in this policy;
2. Solicit, encourage, direct, aid, or attempt to assist another person in behaviors commonly known as or defined as hazing in this policy;
3. Condone, negligently allow, or recklessly allow hazing to take place; or
4. Do not promptly report information about the presence or practice of hazing to Student Conduct or local law enforcement.

IV. POLICY DEFINITIONS

A “**student**” is anyone who:

- Has accepted their offer of admission to Auburn University;
- Takes courses at the university (on-campus, off-campus, and/or online);
- Has a relationship with the university even if they are not officially enrolled for a particular term (i.e., athletes being recruited, students enrolled for the spring semester and registered for fall semester courses but are not enrolled for summer courses); or
- Is conditionally admitted or taking non-academic credits as part of a sponsored university program (i.e., Auburn First, Path to the Plains, English as a Second Language, Auburn Global, etc.).

A “**student organization**” is a group whose membership consists of students enrolled at the university, either approved by the Senior Vice President for Student Affairs or affiliated with an academic department or administrative unit.

An “**individual related to the organization**” is a person who is connected to Auburn University and/or a student organization, regardless of whether they have a formal membership role or title. Examples may include, but are not limited to, officer, member, new member, prospective member, advisor, volunteer, coach, alumnus, or guest.

“**Hazing**” is defined as any individual or group conduct, action, or activity, regardless of the incident’s location or participants’ consent, that occurs by design, negligence, or recklessness in the context of initiation, admission into, affiliation with, or as a condition of continued membership in a student group or student organization.

V. HAZING EXAMPLES

All hazing is prohibited at Auburn University. Hazing may include, but is not limited to, the following activities and examples.

A. Endangers the physical health of any person (strike, beat, bruise, or threat of physical violence)

- i. Beats, whips, restraints, paddles, or other physical abuse
- ii. Brands, pierces, or tattoos
- iii. Requires the consumption of food, alcohol, drugs, or any other substance, regardless of legality
- iv. Requires excessive calisthenics or physical activity, including, but not limited to, wall-sits, squats, bows and toes, etc.
- v. Placement of an undesirable substance on or in the body
- vi. Deprivation of food or water
- vii. Kidnapping or abandonment
- viii. Unreasonable exposure to weather

B. Endangers the mental health of any person (including creating unnecessary fatigue)

- i. Scares, shocks, or frightens
- ii. Berates, yells, or threatens
- iii. Deprives of sleep or creates unnecessary fatigue
- iv. Tests or quizzes on meaningless information with no constructive or educational purpose
- v. Creates a distressing situation due to temperature, noise, room size, or air quality
- vi. Isolates socially (including social media or in-person)

C. Demeans, disgraces, humiliates, or degrades a person

- i. Requires the wearing of apparel that is conspicuous and/or inappropriate
- ii. Requires lewd conduct, nudity, etc.
- iii. Requires subservient behavior (not permitting eye contact with an active member, etc.)

D. Interferes substantially with a student's ability to succeed academically

- i. Deprives class attendance, study hall attendance, etc.
- ii. Interrupts studying
- iii. Requires participation in organization activities for excessive time (excessive house hours, etc.)

E. Prohibits freedoms afforded to all other university students

- i. Prohibits the use of personal vehicles, bicycles, or university transportation (Tiger Transit, shuttles, etc.)
- ii. Prohibits the use of meal plans, including university and organization meal plans
- iii. Requires the use of cell phone tracking systems (Life 360, Find My, etc.)
- iv. Prevents interaction with active members, officers, or any other member or potential member
- v. Restricts privileges entitled to active members or students unless the activity is sanctioned as an initiation ritual by the national organization
- vi. Restricts daily personal hygiene practices (showering, brushing teeth, etc.)
- vii. Requires personal servitude (driving, driving programs, cleaning individual rooms, serving meals, picking up laundry, washing cars, purchasing items on another's behalf, requiring payments or gifts to active members, etc.)
- viii. Gives tasks, projects, or responsibilities unequally to a subset of the organization based solely on their academic year in school
- ix. Requires the carrying of items for others for no constructive purpose (lighters, cigarettes, pocketknives, bricks, etc.)

F. Causes, pressures, coerces, persuades, or requires a person to violate federal, state, or local law and/or Auburn University policy.

VI. POLICY PROCEDURES

A. Prevention and Awareness Program

Auburn University provides a comprehensive campus-wide education program to prevent hazing on campus based on research-informed practices. This program includes mandatory training for all incoming students, training for faculty and staff, and communication across campus. Additionally, programming occurs annually during National Hazing Prevention Week.

B. Reporting Hazing

Auburn University offers convenient ways to report hazing and other concerning behaviors. Reporting options include a staffed hotline, anonymous online reporting, anonymous reporting through text message, or in person.

In an emergency or dangerous situation, call 911.

To report concerns about hazing that does not pose an immediate danger to anyone, a reporter can:

1. Call the Auburn University Hazing Hotline at 1-800-361-9025.
2. Text an anonymous hazing report to 334-339-6200.
3. Submit an anonymous report online at aub.ie/Reportit.
4. Visit the [Student Conduct Office](#).

Regardless of how a report is submitted, university partners will share information and collaborate to gather more details, investigate the incident, and take measures to stop and prevent further hazing.

C. Individual and/or Organization Self-Reporting

Individual Self-Reporting: Individuals who are victims of hazing, or are aware of hazing, and who truthfully report the activities shall not be individually charged with a violation of this university policy.

Retaliation in any manner against an individual who reports hazing, an individual who was hazed, or an individual who participates in a hazing investigation is a violation of the [Code of Student Conduct](#) and will be addressed through the Student Conduct process.

Making an intentionally false accusation of hazing is a violation of the [Code of Student Conduct](#) and will also be addressed through the Student Conduct process.

Organization Self-Reporting: In a situation where the leadership of an organization learns of hazing in their group, they have a duty to report and are required to report the behavior to Student Conduct immediately. The organization must disclose any actions taken by the organization to address the behavior. Such actions are taken into consideration by the appropriate decision-making body when determining what, if any, sanction(s) should apply.

D. Investigation and Adjudication Procedures

All hazing reports are referred to Student Conduct for review, per the procedures outlined in the Code of Student Conduct. Cases involving organizations governed by the Interfraternity Council (IFC) follow the Interfraternity Council Judicial Process.

For all cases, Student Conduct will:

- Contact reporters, known or anonymous, to collect additional information.
- Determine if there is enough information to investigate (Is there a potential policy violation? Did this involve Auburn University students?).

If merit is found, Student Conduct will:

- Appoint investigators to the case.
- Issue a notice of investigation to the organization.
- Meet with the organization officers and advisors.
- Support the work of investigators while they collect information and generate an investigation report.
- Evaluate the investigation report.
- Charge individuals and/or organizations where there is sufficient information that hazing occurred.
- Resolve the case using the informal resolution process or through a hearing of the Auburn University Student Conduct Committee.
- Report findings of hazing in the Annual Security Report and the Campus Hazing Transparency Report.

For cases involving Auburn University employees, Student Conduct will contact Human Resources to join the investigation team. Once the investigation is complete, the employee will be referred to Human Resources for the adjudication of any policy violations.

For cases involving IFC member organizations, following the generation of an investigation report by Student Conduct, IFC will:

- Evaluate the report through the IFC Referral Committee.
- Charge IFC organizations when there is sufficient information that hazing has occurred.
- Resolve the case using the informal resolution process or through a hearing of the IFC Court.
- Report findings of hazing to Student Conduct to include in the Annual Security Report and the Campus Hazing Transparency Report.

E. Annual Security Report and Campus Hazing Transparency Reports

Auburn University provides transparent reporting of hazing incidents on campus. Hazing incidents reported to campus security authorities are reported in the Annual Security Report. Auburn University also compiles and publicly publishes a Campus Hazing Transparency Report online biannually.

VII. SANCTIONS

Auburn University students and/or student organizations alleged to have violated this policy are subject to review through Student Conduct and/or referral to other applicable University disciplinary processes.

The sanctioning of individual members of a student organization in no way precludes the sanctioning of that organization or vice versa.

Any conduct outcome listed in the Code of Student Conduct or other applicable policies may be imposed upon a student or student organization found responsible for violating this policy, including but not limited to warning, loss of privileges, educational sanctions, fines, suspension, expulsion, or loss of university recognition.

If a student or student organization is found responsible for both violating this policy and a local, state, or federal law, any conduct finding will not be subject to change because criminal or civil charges arising out of the same fact pattern were dismissed, reduced, or resolved in favor of or against a student or student organization.

VIII. EXCLUSIONS

This policy is not intended to prohibit the following conduct:

- A. Customary public athletics events, contests, or competitions that are sponsored by the university or the organized and supervised practices associated with such events.
- B. Any activity or conduct that can be demonstrated to further the goals of a legitimate educational curriculum, athletic, co-curricular, or military training program as defined and approved by the University.
- C. Any human subjects research that has been approved by the university's Institutional Review Board and in which the participant has given voluntary informed consent.

Student Organization Social Event Policy

EFFECTIVE:	1/25/2023 (revised), 8/1/2021 (revised), 5/6/2019 (original)
RESPONSIBLE EXECUTIVE:	Senior Vice President for Student Affairs
APPLICABILITY:	Events hosted by all Auburn University recognized student organizations (RSO), Auburn University sponsored student organizations (SSO), competitive clubs, club sports, and fraternities and sororities
REVIEW BY:	8/1/2027

I. POLICY STATEMENT

Auburn University's Student Organization Social Event Policy provides social event requirements intended to empower students to plan, promote, and host safe and responsible social events.

II. POLICY PROCEDURES

A. Social Event Requirements

The following are requirements for any social event or activity, sponsored or endorsed by a student organization, whether it occurs on or off campus.

i. Social Event Registration

Student organization social events must be registered through AUinvolve at least seven (7) working days prior to the event. Any event, regardless of nature, that meets the criteria outlined in the Campus Events Policy must be registered through the Campus Event Planning System (CEPS). If a question regarding the proper classification of an event or activity exists, it is the responsibility of that organization to consult with the appropriate office(s) before proceeding with the event.

ii. Education

Before a student organization is permitted to host events, student organization leaders must participate in annual risk management training. Trainings are hosted by Campus Recreation (Club Sports), Greek Life (Fraternities & Sororities), and Student Involvement (RSOs, SSOs).

iii. Security

Security may be required through other Auburn University policies, event registration processes, or guidelines. The student organization must use a security vendor that meets all Auburn University vendor requirements and Alabama statutory requirements set forth in Alabama Code § 34-27C-1 et seq. It is the registering organization's responsibility to ensure that their hired security vendor adheres to all Auburn University policies and all relevant federal, state, and local laws and ordinances.

iv. Guests and Event Occupancy

Student organization social events are limited to Auburn University students and their guests. Attendance at events must not exceed local fire or building code capacity of the event facility or host venue. Attendance by non-members at any social event where alcohol is present must be by invitation only, and the organization must utilize a guest list system.

v. Alcohol and Other Drugs

1. The student organization, its members, and its guests must comply with all applicable city, county, state, and federal laws regarding alcohol, as well as the Campus Alcohol Policy. No person under the legal drinking age may possess, consume, provide, sell, or be provided alcoholic beverages.
2. The student organization, its members, and its guests must comply with all applicable city, county, state, and federal laws regarding illegal drugs and controlled substances. No person may possess, use, sell, distribute, or manufacture illegal drugs, controlled substances, or drug paraphernalia while on university premises or during any event sponsored or endorsed by the organization.

3. Alcoholic beverages must either be: (1) provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or (2) brought by individual members and guests through a bring your own beverage ("BYOB") system. Common sources of alcohol, including bulk quantities, common containers, or freely available container(s), which are not being served by a licensed and insured third-party vendor, are prohibited. The presence of alcohol products above 15% alcohol by volume ("ABV") is prohibited at any event, except when served at an event by a licensed and insured third-party vendor.
4. No alcoholic beverages may be purchased through or with organization funds or funds pooled by members or guests. This includes, but is not limited to, the use of apps to collect funds for purchasing alcohol.
5. Organizations must not co-host or co-sponsor any activity or event with another group or entity that purchases or provides alcohol, illegal drugs, or controlled substances.
6. An organization must not co-host or co-sponsor an event with an alcohol distributor, bar, or event promoter. However, an organization may rent or use a room or area in a bar, restaurant, or other licensed and insured third-party vendor facility to host an event or activity.
7. Any event or activity related to new members joining an organization must be alcohol- and drug-free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization.
8. Organization members or guests must not permit, encourage, coerce, or participate in any activities involving the rapid consumption of alcohol, such as drinking games.
9. Organizations must not host or co-host events with inflatables, dunk tanks, slip and slides, or similar apparatuses, where alcohol is present.

III. DEFINITIONS

Student Organization: The university recognizes five categories of student organizations, including: Registered Student Organizations (RSOs), Sponsored Student Organizations (SSOs), Competitive Clubs, Club Sports, and Fraternities and Sororities. For additional information on student organizations, please see the Student Organization Policy.

Organization Event: Any event consisting of prospective, new, active, recently active and alumni members (or some combination thereof) that is sponsored or endorsed by the organization. Examples of Organization Events include, but are not limited to:

- Campus-wide events
- Organization meetings
- Leadership training
- Retreats and conferences
- Community service
- Philanthropic events
- Club sport team events
- Competitions
- Intake and recruitment events
- New member meetings
- New member swaps
- Sisterhood events
- Brotherhood events
- Alumni/ae or parent events (without alcohol)

Social Event: An Organization Event held on or off campus that is social in nature. Social events may include, but are not limited to:

- Hang outs
- Movie nights
- Band parties
- Date parties
- House parties
- Socials
- Any event with alcohol

Third-Party Vendor Facility: A licensed (city, county, state, federal, as appropriate) and properly insured establishment (facility) not affiliated with the organization sponsoring the event. A third-party vendor facility may host the event per the requirements outlined in this policy.

Third-Party Vendor: A company licensed (city, county, state, federal, as appropriate) and properly insured to serve or sell alcohol at a student organization event.

IV. COMPLIANCE AND SANCTIONS

Only student organizations in good standing with the university are permitted to host events per this policy. If an organization is prohibited from hosting events, both the organization and individual members may be referred to Student Conduct for disciplinary action. A function may still be considered an event if the organization's leadership is unaware of the event, whether intentionally or unintentionally.

Auburn University student organizations alleged to have violated this policy are subject to review by Student Conduct or referral to other applicable university disciplinary processes.

Any conduct outcome listed in the Code of Student Conduct or other applicable policies may be imposed upon individual students or a student organization found responsible for violating this policy. Depending on the violation and severity, conduct outcomes include, but are not limited to, warning, loss of privileges, educational sanctions, fines, or loss of university recognition.

V. INTERPRETATION

These regulations shall be interpreted, administered, and enforced by the Senior Vice President for Student Affairs or designee. This policy does not supersede any local, city, state, or federal law, university policy, or policies of an organization's inter/national headquarters. If the laws and policies do not agree, the organization must adopt the more stringent of the two.

Greek Life Social Event Guidelines

SUMMARY

The set of guidelines below are Greek Life Office requirements and recommendations. All Greek organizations must follow Greek Life requirements. Greek Life recommendations should be considered but are not required.

If the Greek organization is affiliated with a national or international organization whose policies are stricter than the Auburn University policies in whole or in part, then the Greek Life Office recommends the organization follow the more restrictive policy.

PURPOSE

Greek Life Social Event Guidelines further assist Greek organizations in planning, promoting, and hosting safe and responsible social events. These guidelines are a continuation of the Auburn University Student Organization Social Event Policy and are to be followed by each Greek organization at Auburn University. These guidelines will include specific requirements and recommendations concerning hosting a social event, especially those events that include alcohol.

For health, safety, and security reasons, the Greek Life Office has the right to cancel events if the event is conducted in a manner inconsistent with Auburn University policies or Greek Life guidelines or in the case of a weather emergency.

DEFINITION

A social event is an organized event held on or off campus that is social. Any event involving alcohol is defined as social. Examples include band parties, date parties, house parties, social events, formals, parents' events, alumni events, etc. Many social events include alcohol. When alcohol is present at events, there is a greater need to plan carefully to manage the additional risk involved. Social events must follow all chapter and Auburn University policies including compliance with health and safety policies and procedures.

REGISTRATION REQUIREMENTS

- Any social event or activity sponsored or endorsed by the Greek organization on or off campus must be registered through AUinvolve at least seven class days before the event.
- Social events must not begin before 8:00 a.m. and must end no later than midnight unless it is a Friday or Saturday. Social events occurring on a Friday or Saturday must end no later than 1:00 a.m. the following morning.
- No social event may be hosted during the week of final exams.

Note: Events registered less than seven Auburn University business days before the scheduled event date may not be approved, regardless of the amount of money the group has already invested in the event. Any event that is registered late is not guaranteed to be approved. Organizations should register events with as much notice as possible to reduce the likelihood of having an event denied.

VIOLATION PROCEDURE

This procedure will follow if an event is not registered within seven Auburn University business days before the event takes place. All other event policy violations in this policy and all other policies that govern event management will be referred to the Office of Student Conduct.

- **First offense** – the chapter president and chapter advisor will receive a warning letter from the Greek Life Office stating that an event was submitted late and a reminder of the event registration and submission policy.
- **Second offense** – if the organization submits an event late, after the first offense, the organization will have an event registration and submission meeting with a staff member in Greek Life to review policies and set expectations.
- **Third offense** – the event will be denied, and the organization will be referred to the appropriate conduct process for violating the Social Event Guidelines and Auburn University Student Organization Social Event Policy.

Note: Event registration and submission offenses are reset at the start of every calendar year.

ALCOHOL SERVICE OPTIONS

The Office of Greek Life requires that if alcohol is present, it must be either:

- Provided and sold on a per drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.). The vendor and chapter must complete the Third-Party Vendor Agreement Form and upload it with the AUinvolve registration.
- Brought by individual members and guests through a bring your own beverage (BYOB) system that is managed using an Alcohol Service Center.

The Greek Life Office requires that the Alcohol Service Center be a single location where Greek members and guests must store and safely retrieve alcohol. Additionally, Greek Life recommends that the Alcohol Service Center be a single location where tickets are provided with one ticket per container of alcohol, and the person must present the ticket to retrieve one container of alcohol at a time.

ALCOHOLIC BEVERAGES

The Greek Life Office prohibits:

- Common sources of alcohol, including bulk quantities, kegs, common containers, or freely available container(s) that are not served by a licensed and insured third-party vendor.
- The presence of alcohol products above 15% alcohol by volume (ABV) is prohibited at any event except when served at an event by a licensed and insured third-party vendor.
- Purchase of any alcoholic beverages with organization funds or funds pooled by members or guests.
- Drinking by members and guests who are under the legal drinking age (21 years old).
- Liquor on campus, including chapter houses and property.
- Shots, drinking games, or other activities that encourage inappropriate drinking behaviors.
- Alcohol or drugs at any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.). No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including, but not limited to, “bid day,” “big/little,” and ritual events.

The Greek Life Office requires:

- Alcohol is to be checked at event check-in by the sober event monitors, and security to ensure the maximum alcoholic beverages per person are:
 - Six (6) 12-ounce cans or plastic bottles of beer, wine coolers, seltzers, or malt beverages, or one (1) bottle of wine, not to exceed 750 mL (25.36 oz.).

SECURITY

The Greek Life Office requires:

- Security any time alcohol is present.
- The security vendor and chapter must complete the Third-Party Vendor Agreement Form, and it must be uploaded with the AUinvolve event registration.
- Two guards at entry and exit, with one additional guard at any other possible entries or exits.

The Greek Life Office recommends:

- Security guards to be positioned in high-traffic areas of the social event.

SOBER MONITORS

The Greek Life Office requires:

- A minimum of four sober monitors. If co-hosting an event with another organization, then each organization must have a minimum of four sober monitors.

The Greek Life Office recommends:

- One sober monitor per 50 guests per organization.

ENTRY/EXIT

The Greek Life Office requires:

- At minimum, one entry/exit.
- The guest list to be checked at entry/exit by sober monitors and security.
- That security guards at entry/exit check identification for all attendees.
- That guests be 19 years old or a student at Auburn University.

GUEST LIST

The Greek Life Office requires:

- Guest lists are limited by the smaller of local fire or building code capacity of the event facility or host venue or a three-to-one (3:1) guest-to-active-member ratio.
- Attendance at any social event where alcohol is present is to be by invitation only.
- Chapters must follow their guest lists.
- Chapters must finalize and upload their guest list to AUinvolve at least 24 hours before the event. Only members and guests on the final guest list shall be granted entry to the event.

FOOD AND NON-ALCOHOLIC BEVERAGES

The Greek Life Office recommends:

- Free food and non-alcoholic beverages are provided and made available to the number of people in attendance.
- Food and non-alcoholic beverages should be contained within one centralized location.

GAME DAY EVENTS

A game day event is any event with alcohol hosted by a Greek organization on the day of an Auburn University home football game. A game day event may occur before the start of a game and must end 30 minutes before the start of a game. These events do not need to be registered in the AUinvolve event registration system.

Expansion Policy

I. POLICY STATEMENT

Auburn University recognizes that a strong fraternity and sorority community is a constructive element of campus life. To be considered for expansion at Auburn there must be substantial evidence that the proposed organization will positively contribute to the Auburn Greek Life community and conduct itself in a manner consistent with University, Council, and Greek Life policies and procedures.

II. POLICY PRINCIPLES

This policy outlines the basic requirements for a fraternity or sorority chapter to open/re-colonize/re-organize/re-charter/re-activate at Auburn University. Each council may have specific requirements in addition to the requirements in this document.

III. EFFECTIVE DATE

October 15, 2021

IV. APPLICABILITY

This policy governs any Greek-letter organizations that involve any Auburn University student.

V. POLICY MANAGEMENT

Responsible Office: Greek Life

Responsible Executive: Senior Vice President for Student Affairs

Responsible Officer: Director of Greek Life

VI. POLICY PROCEDURES

Organizations requesting to open/re-colonize/re-organize/re-charter/re-activate chapters at Auburn University must submit a letter requesting expansion of the Greek community with supplemental materials described later in this policy. Upon receipt of a registration application, the Director of Greek Life, respective staff, and council members will conduct an initial review. The organization may be asked to provide additional documentation and/or more thorough documentation to support the request for university registration. Once the entire application has been reviewed, Greek Life will make a final determination and notify the organization of their status. Official start dates will coincide with the beginning of either the fall or spring semester.

- **April 1** – application deadline for organizations wishing to start in the fall semester.
- **October 1** – application deadline for organizations wishing to start in the spring semester.

To ensure that fraternities and sororities requesting registration at Auburn possess the qualifications necessary for a successful organization and for the continued strength of the Auburn Greek Life community, the following standards and procedures shall apply:

- The organization must be affiliated with a parent organization that must show proof of 10 consecutive years of business operations and have undergraduate chapters (not colonies) at ten or more colleges/universities.
- The organization must have policies that are congruent with the policies of Auburn University, including Greek Life and the specific council.
- The organization must comply with all Auburn University, council, and Greek Life policies and procedures.
- The organization membership must be only Auburn University undergraduate students, enrolled in at least 12 hours.
- There must be at least five (5) full-time, active, undergraduate members to begin a registered student organization. Following the first year, all registered fraternities and sororities must have at least five (5) full-time, active, undergraduate members (initiates/new members) on the roster at all times.

REQUIRED REGISTRATION MATERIALS

- Declaration of Intent: Submit a written letter from the Inter/national President or Executive Director expressing a desire to form an undergraduate chapter at Auburn University
- Constitution and by-laws of the organization
- Organization contact information:
 - o Inter/national Fraternity or Sorority: mailing address and phone number
 - o Expansion Coordinator: name, email and phone number
 - o Chapter Advisor: name, email and phone number
 - o Description of the Advisory Board composition and advisor expectations (chapter meeting attendance, convention attendance, advisor training attendance, etc.)
 - o Description of headquarters requirements that must be met before the colony will be chartered.
 - o List of the five most recent expansion/charter chapters to include numbers recruited and chartering dates
 - o Copies of the following organization policies, procedures and programs:
 - ♦ Academic Policy (GPA, programming and study requirements)
 - ♦ Financial Policies (Dues, New Member Fees, Initiation fees, Chapter Budget)
 - ♦ Standards/Conduct Policies and Procedures
 - ♦ Leadership Development Program
 - ♦ Membership Contract
 - ♦ New Member Education Program
 - ♦ Recruitment / Intake Process
 - ♦ Officer Training Program
 - ♦ Recruitment Program
 - ♦ Risk Management Policy and Procedures to include Alcohol/Illegal Drugs/Sexual Assault/Hazing
 - o Roster of interested students including student name, Auburn University ID number, and Auburn email address

VII. SANCTIONS

Auburn University student organizations alleged to have violated this policy are subject to review through the Office of Student Conduct or referral to other applicable university disciplinary processes. Any conduct outcome listed in the Code of Student Conduct or other applicable policies may be imposed upon a student organization found responsible for violating this policy. Depending on the violation and severity, conduct outcomes include, but are not limited to, warning, loss of privileges, educational sanctions, fines, or loss of university recognition.

VIII. EXCLUSIONS

No exclusions apply.

IX. INTERPRETATION

These regulations shall be interpreted, administered, and enforced by the Senior Vice President for Student Affairs.

Student Organization Housing Policy

EFFECTIVE: 8/1/2025 (revised); 4/21/2023 (revised); 11/28/18 (original)

RESPONSIBLE EXECUTIVE: Senior Vice President for Student Affairs

APPLICABILITY: Organizations holding or seeking to develop and maintain housing on university property. This policy does not apply to organization housing located in campus residence halls or managed by University Housing

REVIEW BY: 08/01/2029

I. POLICY STATEMENT

Student organizations may secure organization housing facilities to provide additional safe living and gathering space to Auburn University students. Such organizations must meet certain safety and maintenance requirements and provide appropriate substantiating documentation to the university to demonstrate compliance with legal and policy obligations.

This policy seeks to identify the minimum requirements to develop or maintain a facility. Additional university policies and guidelines provide guidance regarding facility maintenance.

II. POLICY PROCEDURES

- A. Organizations seeking to develop and maintain housing on university property must submit an application to the Student Organization Housing Committee for review and approval. Note: Ample time should be planned for the approval process. Applications for the purpose of developing student housing shall include the following:
 1. Charter for house corporation
 2. Articles of incorporation for the house corporation
 3. House corporation board of directors' roster
 4. Proof of funds for the corporation including cash on hand, encumbrances, and mortgage pre-approval
- B. Organizations that have leased land from the university must have the following documents on file with the university:
 1. Charter for the house corporation
 2. Articles of incorporation for the house corporation
 3. House corporation board of directors
 4. Signed lease agreement
 5. Mortgage documentation
 6. Employer Identification Number (EIN)
- C. Organizations that have leased land from the university must submit the following information annually by August 1 of every year:
 1. House corporation board of directors' roster with contact information
 2. House corporation annual budget including rent, maintenance, landscaping, building improvements, insurance, etc.
 3. Filed 990 tax document
 4. Evidence of current property and liability insurance as required by the university
 5. City of Auburn fire and life safety inspection report
 6. Health department inspection report (if the property has a kitchen)
 7. Report on planned projects, maintenance, or repairs to the facility
 8. Most recent inspection report from the property insurance company

Organizations are also required, at their cost, to inspect, service, repair, operate, and maintain the property to ensure the facility is in good, clean, and working order. In addition to obtaining the University approval for improvements, the organization must obtain all inspections, governmental approvals, and permits required by state and local laws. All staff, vendors, and contractors employed by the organization to perform work on the property must be appropriately qualified, trained, licensed, insured, and supervised.

- D. Organizations that do not lease land from the university must:
1. Ensure the property complies with local laws regarding zoning
 2. Comply with the Auburn University / City of Auburn Public Safety Agreement which requires organization housing, regardless of location, to submit:
 - a. City of Auburn fire and life safety inspection report every semester
 - b. Health department inspection report (if the property has a commercial kitchen)
 3. Submit evidence of current property and liability insurance that meets limits required by the university

Organizations are also required, at their cost, to inspect, service, repair, operate, and maintain the property to ensure the facility is in good, clean, and working order. The organization must obtain all inspections, governmental approvals, and permits required by state and local laws. All staff, vendors, and contractors employed by the organization to perform work on the property must be appropriately qualified, trained, licensed, insured, and supervised.

III. COMPLIANCE AND SANCTIONS

Organizations may not hold activities, including meals, meetings, or events at facilities that have not met the above requirements.

Organizations that fail to comply with the standards set forth in this policy are subject to sanctioning including, but not limited to:

1. Costs incurred by the university to address the concern
2. Loss of privileges including social privileges, guest privileges, etc.
3. Termination of the lease agreement

IV. INTERPRETATION

Interpretations of this Policy shall be directed to the Student Organization Housing Committee. Further clarification concerning the Policy may be sought from the Senior Vice President for Student Affairs.

Insurance Requirements

for Auburn Recognized Greek Life Organizations

EFFECTIVE:	10/1/2023 (original)
RESPONSIBLE EXECUTIVE:	Executive Director of Risk Management & Assistant Vice President, Student Affairs
APPLICABILITY:	All Greek Life organizations (fraternities and sororities) recognized by Auburn University Student Affairs and Greek Life.
REVIEW BY:	10/1/2026

POLICY STATEMENT

All Greek Life organizations (fraternities and sororities) recognized by Auburn University Student Affairs and Greek Life must obtain and maintain general liability insurance as required by the university. Greek Life organizations housed on land leased from the university must provide proof of property insurance as required by the university.

POLICY PROCEDURES

Greek Life organizations must provide evidence of insurance by maintaining a current General Liability Certificate of Insurance and/or an Evidence of Property Insurance on file with Student Affairs and Risk Management & Safety that confirms compliance with Auburn University's insurance requirements for Greek Life organizations,

<https://ba.auburn.edu/rms/risk-management-insurance/insurancerequirements/#greek-insurance-requirements>.

These insurance requirements are updated annually by Student Affairs and Risk Management & Safety to reflect insurance market conditions and availability, and the standing of Greek Life organizations at Auburn.

These insurance requirements do not constitute a limitation of liability of the Greek organization or an acceptance of responsibility by the university to manage the conduct or activities of the Greek organization, its members, alumni, advisors, or agents.

Greek Life organizations, their members, alumni, advisors, and agents assume full responsibility to review their policies on a regular basis to determine whether additional coverage should be considered.

COMPLIANCE AND SANCTIONS

Organizations which fail to comply with the standards set forth in this policy are subject to sanctions including, but not limited to:

1. Costs incurred by the university to address the concern.
2. Loss of privileges including social privileges, guest privileges, etc.
3. Revocation of the Greek Life organization's recognition by the university.
4. Termination of the lease agreement.

INTERPRETATION

Interpretations of this policy shall be directed to the Student Organization Housing Committee. Further clarification concerning the policy may be sought from the Senior Vice President for Student Affairs and the Executive Director for Risk Management & Safety.

DEFINITIONS

Fraternities and Sororities – Social, Greek-lettered (in most cases) organizations affiliated with an inter/national organization and recognized by one of the three Auburn Greek governing councils (Panhellenic Council, Interfraternity Council, and National Pan-Hellenic Council).

Code of Student Conduct

Auburn University is committed to providing a nurturing and vibrant community in an environment that promotes integrity, responsibility and mutual respect. The Code of Student Conduct establishes a baseline of expectations through its standards of community conduct. The Code of Student Conduct also contains students' rights and responsibilities as members of the community, processes that will be used to address students when they do not uphold their responsibilities, and potential outcomes a student may face for not meeting the standards of community conduct.

View the Code of Student Conduct at aub.ie/CodeofStudentConduct.



GREEK LIFE

aub.ie/GoGreek